



POSITION DESCRIPTION

JOB TITLE: Physician

REPORTS TO: Medical Director

STATUS: Exempt (salaried)

LOCATION: Medical Clinic

ROLE: The Physician ensures high quality care for SCHS patients.

JOB DUTIES:

- Provide comprehensive health care for patients within their scope of practice in accordance with the Patient Privacy Act and SCHS standards at a minimum level of 2.5 encounters per hour. These services may include health maintenance, acute and episodic care, management of chronic illness, patient education, obstetrics and periodic on call duties.
- Maintain patient records, close encounters within 24 business hours of the clinic visit, complete forms, letters and physician statements so as to assist support staff in record upkeep.
- Work collaboratively with other health team members in planning the total health care needs of the patients.
- Participate in development of and abide by clinical protocols, policies and procedures so as to comply with the Quality Improvement Standards; champion 1-2 areas of quality improvement in areas related to their scope of practice.
- Provide the highest quality, most cost effective patient care services in accordance with the State Medical Board and SCHS.
- Make sound decisions in the best interest of the patient, including knowing when to consult or refer patients.
- Provide client education and participate in health education programs to ensure that correct medical information is disseminated, proper medical services are rendered and the programs meet goals and objectives.
- Develop, review and enforce policies and procedures for medical practice to comply with the standards set by the Federal government, Minnesota agencies, contracted healthcare plans, OSHA, CLIA and any other entities to which Southside Community Health Services is contracted.
- Establish consulting & referral relationships with medical specialists so that patients receive the benefits of services not provided by the clinic.

To be an exceptional community health care model that sets the standards for wellness.

Physician Position Description

Revised 8-1-2017

- Supervise (precept) students in the clinic.
- Attend and participate in staff meetings and committees.
- Assist with other duties and responsibilities as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Confidence, professional judgment, and grace under pressure.
- Strong clinical, human relations and leadership skills.
- Ability to effectively solve problems and make sound decisions.
- Works well both independently and as part of a team.
- Exceptional verbal and written communication skills.
- Flexibility--nimble in response to an evolving workload.
- Ability to exhibit good rapport with clients of varying ethnic backgrounds and socio-economic status.
- Excellent time management and organizational skills.
- Attention to detail.
- Commitment to the SCHS mission and staff values.

MINIMUM QUALIFICATIONS:

- M.D., graduate of accredited School of Medicine.
- Board Certified MD or DO.
- Must have valid Minnesota License and be eligible for hospital privileges.
- Must maintain a current state certified physician licensure and BLS/ACLS certification.
- Bilingual (English/Spanish) preferred.

I have read and agree to abide by the job duties indicated above.

Name

Signature

Date