

DENTAL COMMUNITY HEALTH WORKER (CHW)

SUMMARY

The purpose of this position is to improve and expand care coordination for the dental clinic. This position is primarily responsible for helping to manage patient care, provide resources and track all dental patients while promoting education and prevention within the service area. This position reports to the Dental Clinic Manager.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Core duties and responsibilities include the following. Other duties may be assigned.

Plays an active role in care coordination as directed by the Dental Director/Dental Manager in providing resources and mitigating barriers allowing patients to comply with clinics care recommendations.

Manages patient correspondence and supports patient's care coordination including: managing and/or conducting follow up calls, coordinating the referral process, tracking patient progress, and is the main point of contact for outside community agencies.

Aides in creating a "dental home" for patients; by acting as a social resource expert and providing patient support at NACC.

As a certified MNSure navigator assists patient's in completing insurance and sliding fee applications.

Develops and conducts outreach and educational activities targeting Native Americans by acting as part of the outreach team, participating in grant initiatives and tracking.

Collaborates with leadership about outreach activities and submits monthly report(s) of all encounters.

EDUCATION AND/OR EXPERIENCE:

- High School Diploma or GED. One to two years healthcare-related experience and/or training.
- Experience in the Native American Community, preferred.
- Licensed Community Health Worker Certificate preferred

An Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, or protected veteran status and will not be discriminated against on the basis of disability.