



309 Holly Lane, Mankato, MN 56001  
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www.odhc.org

### **Chief Operations Officer**

Open Door Health Center, has an opening for a Chief Operations Officer. The Chief Operations Officer (COO) is a member of the Executive Leadership Team who works closely with the Chief Executive Officer (CEO), the Chief Financial Officer (CFO), and the Chief Medical Officer (CMO) to provide superior leadership that supports and enhances the services made available to the patients and staff of ODHC. This includes services provided at the main site in Mankato, by the mobile units, at outreach locations, and all other ODHC endeavors. The COO is responsible for providing comprehensive operational management that follows and complies with all government/non-government regulatory standards and mandates by implementing strategies to keep ODHC staff at all locations informed and aware of new regulations and changes.

#### **Preferred Qualities:**

The COO will have a BA/BS in health care management, business, or related health care field; a Masters' degree is preferred. He/she must have seven + years management experience in increasingly responsible management positions, experience managing complex projects that are strategic in nature and scope, knowledge of health care environment and industry standards, and thorough understanding of CHCs and clinic delivery systems.

The COO should demonstrate strong organizational skills, the ability to prioritize and handle multiple demands, and the ability to develop, lead and facilitate staff to achieve the goals of the organization, and the ability to solve problems effectively. Training experience is preferred. S/he must have an understanding of financial budgets and facilitate spending within financial constraints. Spanish-speaking ability is a plus.

#### **How to Apply:**

**Send cover letter and resume to: Open Door Health Center, Attn: Human Resources, 309 Holly Lane, Mankato, MN 56001 or email to: [hr@odhc.org](mailto:hr@odhc.org).**

**About us:** Open Door Health Center is an independent nonprofit community health center, providing affordable, high quality medical, dental, and behavioral health care to people throughout Southern Minnesota. We take health care a step further by recognizing each patient as a whole person with unique needs. Our team-based approach offers coordinated care to anyone who might need additional assistance managing their health or connecting to resources in the community, such as specialty care, food resources, housing, legal services, and more. As a Federally Qualified Health Center (FQHC), ODHC offers care to all, regardless of income level or whether or insurance status.

Opening the Door To Quality and Affordable Care for All People!